

to do list for admitted students



FROM
NOW UNTIL
SEPTEMBER -
HERE'S WHAT
HAPPENS NEXT

CONGRATULATIONS

and welcome to the University of Waterloo!

- » Details about all of the information in this list are on the website for admitted students: findoutmore.uwaterloo.ca/thenextstep/admitted

» NOW OR AS SOON AS POSSIBLE

Prepare for co-op, if applicable

- » Check the website to find out how co-op works, when your first work term starts, where you can look for jobs, and everything else you need to know.
- » Any volunteer or work experience can be very helpful when applying for your first co-op job.

Contact the Office for Persons with Disabilities, if applicable

- » If you have a physical, sensory, medical, psychological, or learning disability and require assistance with academic or residence needs or with ways to connect with resources on campus, register with the Office for Persons with Disabilities: rlhuard@uwaterloo.ca, 519-888-4567, ext. 35082, or TTD# 519-888-4044. studentservices.uwaterloo.ca/disabilities
- » You may also wish to contact your academic advisor – check the specific faculty or program information in this package.

Contact your residence

- » If you have special needs and you'll be living in residence, you need to contact the residence where you'd like to live to make sure they can accommodate you.

» APRIL 13

Apply for an Entrance Bursary, if applicable

- » Details are at findoutmore.uwaterloo.ca/financing/bursary.php.

» MAY

Check Entrance Bursary and/or Scholarship information, if applicable

- » Details about the process and timing of offers are on the web.
- » For information about Conrad Grebel, Renison, or St. Jerome's scholarships, contact them directly. See page 4 for contact information.
- » Entrance Bursary decisions are made in May.
- » Scholarship confirmations are sent in May or after we receive your final marks.

» BETWEEN MAY AND JULY

Register for Student Life 101

- » studentlife101.uwaterloo.ca

» MAY 26

Attend You @ Waterloo Day

- » Check out the campus and residences, and get answers to your last-minute questions.
- » Information and an online registration form will be available in April.
- » If you can't attend You @ Waterloo Day, book a visit at another time, take our Virtual Campus Tour, and chat online with a current student.

» BEFORE MAY 27

Apply for Conrad Grebel residence, if applicable

Conrad Grebel has a separate application process and is not part of the first-year residence guarantee:

- » Submit an application and have an interview well before May 27th.
- » grebel.uwaterloo.ca/prospectivestudent, or call 519-885-0220, ext. 24264.

» JUNE 1 OR THE DEADLINE ON YOUR OFFER

Accept your Offer of Admission

- » Respond to your offer online through the Ontario Universities' Application Centre (OUAC).
- » The deadline for your response to reach OUAC is on your official Offer of Admission.

NOTE: Your OUAC number and your permanent Waterloo ID number are on your official Offer of Admission. Write them down and keep them in a safe place.

Check your offer for conditions

- » Most Waterloo Offers of Admission are conditional – you won't be able to start your classes until you provide the additional documents, scores, or grades listed on your Offer of Admission.
- » Some of the conditions may also be listed on your online Quest account.
- » If you're an applicant from an Ontario high school, you'll find information about conditions at findoutmore.uwaterloo.ca/thenextstep/admitted/conditions.php.

MARK JUNE 1 ON YOUR CALENDAR!

Because residence spaces are limited and the demand is high, we will not be able to accommodate you if you miss the deadline.

» JUNE 1 OR BEFORE

Arrange your living accommodations

First-year students living in residence

- » Read the enclosed residence flyer and visit the website.
- » Read the information at housing.uwaterloo.ca/getready4rez and submit your online **Residence Community Ranking Form by 11:59 pm EDT June 1st**. You'll rank the 4 guaranteed residence communities in order of preference: a Waterloo Residence (being placed in any one of these communities: Columbia Lake Village, Mackenzie King Village, Ron Eydtt Village, UW Place, and Village 1) and each of the 3 University College residences (Renison, St. Jerome's, or St. Paul's).
- Pay your **\$500 non-refundable deposit by 11:59 pm EDT June 1st**.
- Indicate your interest in a **Living-Learning Community** if one is available for your program: livinglearning.uwaterloo.ca.
- Tell us if you require specific housing **accommodation for special needs**.

Architecture students

- » Although Waterloo's main campus residences are available to you, you're encouraged to live in the city of Cambridge: och.uwaterloo.ca.
- TIP** – You can look for accommodation at You @ Waterloo Day on May 26. The School of Architecture can help: archundergraduate@uwaterloo.ca.

Transfer students and first-year students living off-campus

- » Contact the Off-Campus Housing Office for assistance: och.uwaterloo.ca.

WATERLOO

JUNE

Check the class selection process for your program

» You'll receive instructions about selecting your classes. Check the chart below.

JUNE 15

Apply for government financial aid, if applicable

Ontario residents

» Apply by June 15th for financial aid through the Ontario Student Assistance Program at osap.gov.on.ca.

Canadian residents outside Ontario

» Contact the appropriate government student aid agency in your province.
» Links to Canadian loan programs: safa.uwaterloo.ca/loanprograms/ooop.html.

JUNE 30

Make sure you've met the conditions on your Offer of Admission

» After your final grades are available, make sure you've met all the conditions listed on your Offer of Admission.
» If you have questions about your conditions, call 519-888-4567, ext. 33106, or email myapplication@uwaterloo.ca.

EARLY JULY

Check the tuition and fees for fall 2012

The schedule of fees for fall 2012 will be available on the Finance - Student Accounts website in early July.

COURSE SELECTION DETAILS:
quest.uwaterloo.ca/undergraduate/new.html



JULY 9-22 (SEE CHART BELOW)

Select your classes/check your schedule

» The courses offered for fall 2012 will be finalized in May.
» Check the chart below and the website for information about your program.
NOTE: For some programs, such as Engineering, Architecture, and Planning, all of your classes are selected for you and you'll use Quest only to check your schedule beginning July 9th.
» July 9-22 is the time reserved for first-year students only to use Quest to select classes and check your schedule.
» July 23rd is the beginning of the Open Enrollment Period, when all Waterloo students, including first-year students, will have access to Quest.
» If you're in co-op, immediately prior to your first work term you'll take PD1 – a special course that will provide you with procedures and advice to ensure a successful co-op experience. If you're in Engineering, this course will be included as one of your first-year courses.

AFTER YOU SELECT YOUR CLASSES

Have your Registered Education Savings Plans (RESPs) processed, if applicable

» If you have an RESP, you can have your form processed at the Office of the Registrar only after you have selected your fall courses in July.

JULY AND AUGUST

Attend Student Life 101

» Details and online registration: studentlife101.uwaterloo.ca.

AUGUST 1

Check your tuition and fees owing

» Fee statements are not mailed.
» Watch for our email near the end of July at your uWaterloo email address to let you know your fee bill is available on Quest.
» Our email will also explain how to pay your fees for the fall term.

PROGRAM	CLASS SELECTION PROCESS
FACULTY OF APPLIED HEALTH SCIENCES	
Health Studies, Recreation and Leisure Studies	» Your required classes are selected and reserved for you. You select your elective class(es) online on Quest beginning July 9th. » You'll receive class selection instructions in June.
Kinesiology	» All of your classes are selected and reserved for you. You may also add CHEM 120 Lab (optional) on Quest beginning July 9th. » You'll receive course information in June.
FACULTY OF ARTS	
Honours Arts, Arts and Business, Social Development Studies	» Depending on your program, you'll need to select some or all of your classes online on Quest beginning July 9th. » Follow the instructions for your specific program in the <i>Arts New Student Guide</i> included in this package. » You'll receive class selection instructions in June; course selection tutorials are available in July.
Accounting and Financial Management	» All of your classes are selected and reserved for you. Check your schedule online on Quest beginning July 9th.
Global Business and Digital Arts	» Your required classes are selected and reserved for you. You select your elective class(es) online on Quest beginning July 9th. » Visit arts.uwaterloo.ca/first-year-course-selection for instructions
FACULTY OF ENGINEERING, SOFTWARE ENGINEERING	
Architecture, all other Faculty of Engineering programs, Software Engineering	» All of your classes are selected and reserved for you. Check your schedule online on Quest beginning July 9th. » Use Quest only to check your schedule – you'll be enrolled in the correct classes automatically.
FACULTY OF ENVIRONMENT	
Environment and Business, Planning	» All of your classes are selected and reserved for you. Check your schedule online on Quest beginning July 9th.
All other Environment programs	» Some of your classes are selected and reserved for you. Others you select online on Quest beginning July 9th. » You'll receive class selection instructions in June.
FACULTY OF MATHEMATICS, COMPUTING AND FINANCIAL MANAGEMENT	
All Mathematics programs, Computing and Financial Management	» Follow the instructions in the <i>First Year in Math</i> guide. This guide will be available online in June. » Check your schedule online on Quest beginning July 9th.
FACULTY OF SCIENCE	
All Science programs	» Your required classes are selected and reserved for you. » You select other classes (electives) online on Quest beginning July 9th. » You'll receive class selection instructions in June.

AUGUST 15

Confirm your attendance at Orientation

» Details and online registration: orientation.uwaterloo.ca.

MID-AUGUST

Check your OSAP status, if applicable

Check the status of your application: osap.gov.on.ca.

AUGUST 27

Pay your tuition and residence fees

Fees are due by August 27th.

Details about all payment options:

finance.uwaterloo.ca/students/Paying.html

NOTE: Conrad Grebel and St. Paul's residence fees are due on the date specified on your residence contract and are payable directly to the College.

» Even if you haven't completed your class selection and need to make changes to your schedule after you arrive on campus in September, you must pay your fees on time. If you make changes to your classes, meal plan, program, or residence, you'll need to recheck your account online and arrange to pay any additional amount due.

» You can defer a portion of your payment if you have scholarships, bursaries, or OSAP. Details: finance.uwaterloo.ca/students/Fee%20Arrangements.html

TIP – You need to pay all the fees charged to your student account, but you can request refunds for some of them after your classes start. Check out “Incidental Fees” on the Student Accounts website for details.

LATE AUGUST THROUGH SEPTEMBER

Make an appointment to pick up your OSAP, if applicable

» Check your Quest account to see if you are “Fees Arranged.”

» Check the OSAP website to confirm your funding has been issued.

AFTER YOU ARRIVE ON CAMPUS

Apply for the University Health Insurance Plan (UHIP), if applicable

If you're a Canadian citizen or Permanent Resident and do not have Ontario Health Insurance Plan (OHIP) or other Canadian provincial health coverage, you must apply for the University Health Insurance Plan (UHIP) at the Student Accounts Office. uhip.ca.

SEPTEMBER

Participate in Orientation

» Starts September 3rd

» Details and online registration: orientation.uwaterloo.ca.

Start your classes

» Details: findoutmore.uwaterloo.ca/firstday.php.

THROUGHOUT YOUR FIRST YEAR

Check out uwaterloo.ca/student-success/first-year

» Read the monthly Student Health 101 newsletter and learn important information about nutrition, physical activity, and your health and wellness.

» Learn how to make the most of your first-year experience and get tips for success.



FOR INTERNATIONAL STUDENTS

NOW

Apply for a study permit

» If you're not a Canadian citizen or Permanent Resident, you must have a study permit to attend university in Canada.

» Apply through a Canadian embassy, consulate, or high commission in your home country.

» The cost to apply for a study permit is \$125 CAD.

» Visit the Citizenship and Immigration Canada website: cic.gc.ca.

» Make sure your passport will be valid for the entire time you'll be studying in Canada.

TIP – Some countries require proof that you've paid your fees before you can obtain a study permit. If your country has this requirement, check the website: findoutmore.uwaterloo.ca/thenextstep/studypermit.

Obtain custodianship documentation, if applicable

» If you're 17 or younger, you must provide documentation that you have a custodian who is living in Canada and who can act in place of a parent.

DETAILS: findoutmore.uwaterloo.ca/thenextstep/custodian

NOTE: Neither the University of Waterloo nor the Canadian government can assign a custodian for you.

Apply for government financial aid, if applicable

» Contact the appropriate government student aid agency in your country for funding assistance.

Find out more about Waterloo and the services for international students

» Read the information for international students included in this package to find out how we can help you – before you come to Canada and after you arrive at Waterloo.

» Take our Virtual Campus Tour: findoutmore.uwaterloo.ca/virtualltour.

» Chat online with a current student: findoutmore.uwaterloo.ca/chat.

AFTER YOU ACCEPT YOUR OFFER

If you've been admitted to a co-op program, which alternates study terms and paid work terms, find out about co-op requirements for international students

» After you accept your Offer of Admission, we'll tell you about the necessary forms, procedures, and responsibilities that relate to co-op.

» Visit the co-op website at coop.uwaterloo.ca.

» If you have questions regarding co-op, please email Sandra Shantz, Co-op Advisor for International Students: sandra.shantz@uwaterloo.ca.

AUGUST 27

Pay your tuition and fees

» Follow the instructions listed to the left under August 1st and August 27th.

» Check the payment options for international students at finance.uwaterloo.ca/students/Paying.html.

AFTER YOU ARRIVE ON CAMPUS

If you've been admitted to a co-op program, apply for a work permit at the Co-operative Education department

» To work in Canada outside the University, you must have a work permit. Co-operative Education staff will help you complete your application.

» Each temporary work permit costs \$50 CAD.

» Make sure that your passport is valid for the entire time of your studies at Waterloo. If your passport expires while you're at Waterloo, you'll have to reapply for a second work permit and pay the fees again.

Pick up your University Health Insurance Plan (UHIP) card:

» The Student Accounts office will email you early in the term to let you know your card is ready to pick up. uhip.ca

SEPTEMBER

Attend the special Orientation events for international students: orientation.uwaterloo.ca.

NEED SOME ANSWERS? we're here to help

To reach one of the extensions listed below, call the University of Waterloo at 519-888-4567, and key in the extension.

Detailed contact information and more about the admission process:
findoutmore.uwaterloo.ca/thenextstep/admitted

QUESTIONS ABOUT YOUR OFFER OF ADMISSION

Office of the Registrar – Admissions
University of Waterloo – ext. 33106
myapplication@uwaterloo.ca

Renison and St. Jerome's – see below

Instructions for accessing your online student information account: quest.uwaterloo.ca/help/howdoi

QUESTIONS ABOUT YOUR PROGRAM

See the enclosed faculty or program information for contact details for your faculty or program.

UNIVERSITY COLLEGES AND RESIDENCES

Conrad Grebel University College

Residence information
519-885-0220, ext. 24264
infocguc@uwaterloo.ca
grebel.uwaterloo.ca/prospectivestudent

Renison University College

519-884-4404, ext. 28638
ren-reg@renison.uwaterloo.ca (Registrar)
ren-res@renison.uwaterloo.ca (Residence)
www.renison.uwaterloo.ca

St. Jerome's University

1-888-752-4636 (toll-free within Canada)
or 519-884-8110, ext. 28270 (Admissions)
or ext. 28209 (Residence)
you@sju.uwaterloo.ca (Admissions)
resinfo@sju.uwaterloo.ca (Residence)
sju.ca

St. Paul's University College

Residence information
519-885-1460, ext. 212
stpauls@uwaterloo.ca
stpauls.uwaterloo.ca

Waterloo Residences

ext. 32679
housing@uwaterloo.ca
housing.uwaterloo.ca

Off-Campus Housing Office

ext. 35725
och@uwaterloo.ca
och.uwaterloo.ca

STUDENT AWARDS & FINANCIAL AID

ext. 33583
safa.uwaterloo.ca

OSAP
osap.gov.on.ca

Waterloo Entrance Bursaries

ext. 35726
ljajko@uwaterloo.ca

Waterloo Entrance Scholarships

ext. 36603
aachim@uwaterloo.ca

Renison and St. Jerome's Scholarships

Renison: mjcrusoe@renison.uwaterloo.ca
St. Jerome's: jay.smith@uwaterloo.ca

helpful tips

Wondering about buying your **books**?

Arranging your **banking**?

Keeping **fit**?

Playing on a **varsity** team?

Participating in **volunteer** activities?

Finding a **part-time job**?

We've put together a list of helpful tips and links to detailed information about these questions and more:

findoutmore.uwaterloo.ca/thenextstep/admitted/tips.php

Chat online with a current student:

findoutmore.uwaterloo.ca/chat

QUESTIONS ABOUT CO-OP

Co-operative Education
519-888-4026
cecs@uwaterloo.ca
coop.uwaterloo.ca

TUITION AND FEE PAYMENT INFORMATION

Finance – Student Accounts
ext. 38466
studentaccounts@uwaterloo.ca
finance.uwaterloo.ca/students/stdfees.htm

QUESTIONS ABOUT STUDENT LIFE

Student Success Office and Orientation
ext. 84410
success@uwaterloo.ca
success.uwaterloo.ca
orientation.uwaterloo.ca

International Student Office
success@uwaterloo.ca
iso.uwaterloo.ca

CAMPUS VISITS

Visitors Centre
To arrange a campus tour: ext. 33614
findoutmore.uwaterloo.ca/visitus

Virtual Campus Tour
findoutmore.uwaterloo.ca/virtualtour

**WE HOPE
YOU'LL
JOIN US!**
ideas start here

**UNIVERSITY OF
WATERLOO**

Waterloo, Ontario, Canada N2L 3G1
519-888-4567

findoutmore.uwaterloo.ca/thenextstep/admitted